

RMIT University Research Publication and Authorship Plan

This guide is designed to assist researchers, including HDR candidates, to discuss and plan the authorship of research outputs with contributors.

How to begin

Use the expandable text-boxes to list and plan your Research Outputs and the expected contributors to the Research Output. Use as much space as required for each Output type and remember, your plans may change over time.

Date:

Research Output Type:

e.g. Journal article, book chapter, exhibition

Title:

This can be a proposed title for the research output.

Brief Summary of the Research Described in the Research Output:

You can use dot points or brief sentences to describe the research described in the research output. This may change over time.

Contributors (Authors and Non-Authors):

List the expected contributors to the research output. This may change over time. Include staff, students, and collaborators that may not be authors, but should be acknowledged for their contributions to the research output.

Authors in Order:

The authorship listing for this research output may change over time. Clearly mark corresponding, senior and equal co-authors if these roles are applicable to the research output/discipline.

Contributions Each Author Will Make:

Each author and their contribution should be recorded here. Authorship must recognise significant intellectual or scholarly contribution/s.

Expected Dates of Submission and/or Publication/Communication:

These can be estimates dependent on how advanced the research output is.

Expected Place/s of Publication/Communication:

Enter expected journal/s or book/s or publisher/s or place/s or exhibitor/s.

Record Agreements

This form can also be used to record agreement between contributors for the authorship of research outputs. If you are using this form to record agreement between authors for the authorship of a research output, contributors need to certify their inclusion or exclusion as authors by printing their name and signing below.

Certification:

Clearly your print name and sign to certify your inclusion or exclusion as an author.

Policy Check

For authorship, publication and dissemination of research outputs, **RMIT University's Research Policy** states:

1.8.1. Researchers agree and document authorship.

1.8.2. A person is listed as an author of a research output when they have made a significant intellectual or scholarly contribution to the research described in the research output, are willing to be accountable for their contribution, and agree to be listed as an author, in line with the requirements of the Authorship of research outputs policy process.

1.8.3. Researchers acknowledge all contributors and contributions to the research described in the research output.

1.8.4. Researchers name RMIT University as their affiliation where warranted (where a part of the research was conducted at RMIT or with RMIT support), and may list multiple affiliations, as appropriate.

1.8.5. Researchers appropriately cite and, where applicable, obtain permission for the use of all published and unpublished work, and respect all Intellectual Property rights.

1.8.6. Researchers publish, communicate and report research honestly and accurately and in line with the Disseminating research outputs policy process.